

First Asset Financial 2013 Firm Element Training Program

Dear First Asset Financial Advisers,

The 2013 Firm Element program (FE) and the Annual Compliance Meeting (ACM) that will be provided by Quest CE this year. This email contains the information you will need to access and complete your program.

An the past year, First Asset will use the "Quest CE" courses for 2013 for both the "Firm Element" (FE) and the Annual Compliance Meeting (ACM). For 2013 *we will not have a "face to face" Annual Compliance Meeting*, but will complete that requirement on the internet along with your FE. That will save you expense & time by not having to travel to a location for a meeting with First Asset management. It also can be conducted in a time of YOUR choosing, as it will be an "on demand" program. We "slid by" in the 2012 FINRA exam with this method of ACM, but it is subject to change in the future.

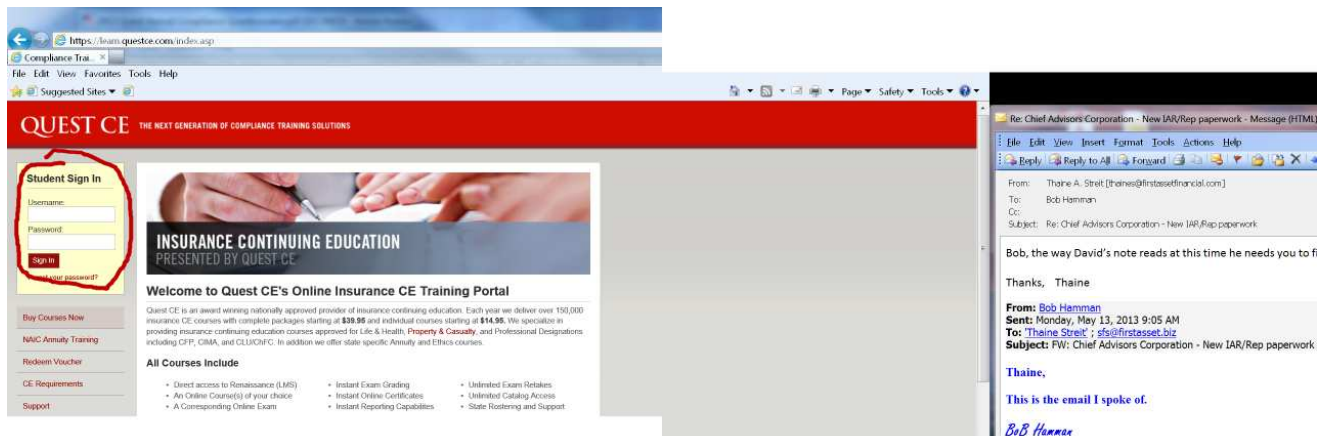
This is a reminder to complete your remaining training. You are asked to complete all course training (both FE and ACM) by **July 31, 2013**.

COURSE LOGIN INSTRUCTIONS - To begin follow these steps:

- Access the online course website by clicking on the following link:
<https://learn.questce.com/>
- Enter your username and password. (Note: these are case sensitive; enter exactly as they appear below).

Username: (YOUR First Asset E-Mail Address with the "@firstasset.biz" suffix)

Password: firstasset (you can change this later-you don't want anyone sneaking into your CE courses and completing them for you!)



COURSE NAVIGATION INSTRUCTIONS - to begin a course, click on *Start*. At the end of each course, there will be an exam or certification. The exam will not be available until you go through each screen of the course content. There is no score, the course is simply *PASS* (70%+) or *FAIL*.

CERTIFICATES - It is not necessary to forward any completion certificates to Terri (First Asset) or to Quest CE. They are for your own records for your "Personnel" file at your location.

SYSTEM REQUIREMENTS -

- Adobe Flash Player 8.0 or higher

- Javascript enabled

SUPPORT - If you have questions regarding the website, please contact Quest CE for assistance. Support is available Monday through Friday 8 am - 5 pm Central Time.

- Email: support@questce.com
- Toll Free: 877-593-3366
- Phone: 414-375-3400